

**List of eCAAT TS Functions with Brief Descriptions**

No.	Panel (P)	Menu (M)	Function (F)	Tool Tips/Brief Descriptions	Type
1	Documents			Documentation refers to recording critical steps of data analytics. The functions in this panel help document the steps used during data analytics.	P
2	Documents	File Menu		Read aloud cell values and create file properties.	M
3	Documents	File	Count Words	Counts the number of words in the selected cell/ range/ active worksheet/ active workbook.	F
4	Documents	File	Read Aloud	Reads aloud the cell values in the selected range/ selected worksheets.	F
5	Documents	File	File Properties	Creates a new worksheet with information of file properties of current workbook.	F

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6	Documents	Index Menu		Create a list of all worksheets in a workbook or workbooks in a folder.	M
7	Documents	Index	SortByWorksheetName	Sort all worksheet in the active workbook alphabetically with option to create index of worksheets.	F
8	Documents	Index	Index Sheets	Creates a worksheet with index and statistics of all worksheets in the current workbook.	F
9	Documents	Index	Index Workbooks	Creates a worksheet with index and statistics of all workbooks in the selected folder.	F
10	Documents	Index	Open Workbook	Opens the last saved indexed workbook.	F
11	Documents	Index	Import Filelist	Creates a worksheet with list of files in a selected folder with index.	F
12	Documents	Index	Import Folder Levels	Creates a worksheet with list of Folder with levels for selected folder.	F
13	Documents	Log Menu		Display the activities log, excel log and info of enterprise, system and license.	M
14	Documents	Log	Activities Log	Displays list of functions performed with following details with option to search: Function name, Company name, Time when function was performed, Workbook Name, Worksheet Name and filepath where file is saved.	F
15	Documents	Log	Excel Log	Displays recently opened file history and file path.	F
16	Documents	Log	Enterprise Info	Add or edit information about enterprise to be used for printing.	F
17	Documents	Log	System Info	Displays System Info with option to export in Excel	F
18	Documents	Log	License Info	Displays License Info with option to export in Excel	F
19	Documents		Rerun	Logs the functions performed in eCAAT-TS and facilitates Rerun/Auto Rerun of the selected tasks. Displays parameters/usage statistics of functions performed.	F
20	Documents		Workbook	Opens the last saved indexed workbook.	F
21	Documents		Test Data	Opens eCAAT's Sample/Test Data workbook.	F