

List of eCAAT BI Functions with Brief Descriptions

Sl.No.	Panel (P)	Menu (M)	Function (F)	Tool Tips/Brief Descriptions	Type
1	Utilities			Provides unique functions which complement and enhance the use of Excel and are great time-savers.	P
2	Utilities	Column Menu		Provides options to Perform tag related functions and duplicate/insert rows and functions to organise columns by splitting, combining or re-arranging and insert nos.	M
3	Utilities	Column Menu	Split	Segregates a column into two or more columns based on specified criteria.	F
4	Utilities	Column Menu	Combine	Displays records after combining two/more columns into a single column based on a selected delimiter.	F
5	Utilities	Column Menu	Re-Arrange	Displays columns as per the specified order.	F
6	Utilities	Column Menu	Delete Columns	Deletes selected columns with option to save in current/new worksheet.	F
7	Utilities	Column Menu	Extract Columns	Extract columns from active/selected worksheet with option to re-arrange columns and select data based on range, selection or condition.	F
8	Utilities	Column Menu	Extract Specific Data	Extract specific data enclosed within specified characters/text for selected column(s) and add as new column(s).	F
9	Utilities	Worksheets Menu		Organise worksheet/workbooks including name, set scroll limit and security	M
10	Utilities	Worksheets		Organise the worksheets by arranging, copying, combining, merging, duplicating, etc.	SM
11	Utilities	Worksheets	Copy Sheets	Copies one or multiple worksheets into the workbook.	F
12	Utilities	Worksheets	Combine Sheets	Combines two or more worksheets into a new worksheet.	F
13	Utilities	Worksheets	Delete Sheets	Deletes one or multiple sheets.	F
14	Utilities	Worksheets	Format Sheets	Freezes the top row, makes the text bold and auto fits all columns.	F
15	Utilities	Worksheets	Match Columns	Displays worksheets that have the same column headings and column count as the current worksheet, with an option to append these worksheets into one worksheet.	F
16	Utilities	Worksheets	Unfreeze Panes	Unfreeze panes across multiple worksheets.	F
17	Utilities	Worksheets	Extract Worksheets	Extract worksheets from active/selected workbook and save in a new workbook.	F
18	Utilities	Worksheets	Rename Worksheets	Rename worksheets from active/selected workbook with option to save in active/new workbook.	F
19	Utilities	Worksheets		Create, store and insert named ranges into the worksheet.	SM
20	Utilities	Workbooks	Snap Shot	Take snapshots of the current workbook for maintaining different versions for comparison/backup.	F
21	Utilities	Workbooks	Refresh Pivot Tables	Refresh pivot tables in selected worksheets.	F
22	Utilities	Hide / Unhide Menu		Hides or unhides columns and worksheets.	M
23	Utilities	Hide / Unhide	Unhide All Rows & Columns	To unhide all the hidden rows/columns in the active worksheet.	F

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24	Utilities	Hide / Unhide	By Column(s)	Hides or unhides the selected columns in the current worksheet.	F
25	Utilities	Hide / Unhide	By Sheet(s)	Hides or unhides selected worksheets in the current workbook.	F
26	Utilities	Hide / Unhide	By Panel	Hides or unhides the selected panels of the software.	F
27	Utilities	Hide / Unhide	By Module (s)	Enable or Disable selected module (software) of eCAAT suite as required.	F
28	Tools			Provides specific functions which aid in simplifying routine tasks performed in Excel and are great time-savers.	P
29	Tools		Test Data	Opens eCAAT's Sample/Test Data workbook.	F
30	Tools	Print Setup Menu		Sets or clears print area and prints multiple worksheets.	M
31	Tools	Print Setup	Set Print Area	Sets print area to the current selection for all worksheets in the workbook.	F
32	Tools	Print Setup	Clear Print Area	Clears print area for all worksheets in the workbook.	F
33	Tools	Print Setup	Remove Page Breaks	Removes all page breaks in all worksheets of current workbook.	F
34	Tools	Print Setup	Print Multiple Sheets	Prints multiple worksheets at once.	F
35	Tools	Print Setup	Insert Workbook Path & Name	Inserts the workbook's path and filename as a header, footer or into the current cell.	F
36	Tools	Print Setup	Workbook to PDF	Exports the entire workbook in PDF format to the specified location.	F
37	Tools	Print Setup	Insert Timestamp	Inserts current date or time in the selected cell or new column.	F
38	Tools	Charts		Displays chart, Pivot Table and Pivot Chart option of MS Excel with option to select date/Chart type.	M
39	Tools	Worksheets	General	Displays Chart options of MS Excel with option to select data/chart type.	F
40	Tools	Worksheets	Pivot Table	Displays Pivot Table of MS Excel with data displayed for first two columns as default x/y axis.	F
41	Tools	Worksheets	Pivot Chart	Displays Pivot Chart of MS Excel with data displayed for first two columns as default x/y axis.	F
42	Tools		Auto Open	Opens the specified workbooks whenever Excel is opened.	F
43	Tools		Select Sheet	Navigates to any worksheet of open workbooks.	F
44	Tools		Save Workbooks	Saves workbook with options to 1. Save current workbook in same location as the original 2. Save & continue all workbooks and 3. Save all workbooks & Close Excel.	F
45	Tools		Undo	Undo changes of specified functions performed in eCAAT.	F
46	Tools		Search And Run	Shortcut for search and run specific function.	F