

List of Auto T-CAAT functions Ent with Tool Tips/Brief Descriptions

Sl. No	Panel	Menu	Function	Tool Tips/Brief Descriptions	Type
1	By Functions			Provides list of all functions available in T-CAAT so that these can be selected for execution in Auto T-CAAT.	P
2	By Functions	Functions	General Info	Displays General & Statutory information such as: Company Info, Tally Features enabled, Security Features, System Info & License Info; Statutory, GST and other Compliance Info.	F
3	By Functions	Functions	Master Info	Displays master info from Tally for accounting, inventory, cost centre, compliances & payroll.	F
4	By Functions	Functions	Queries	Displays data relating to opening / closing balances, credit limits, cost centre/ bill-wise, PAN and unused ledgers.	F
5	By Functions	Functions	List of Ledgers	Displays list of ledgers from the Accounts Master with filters based on opening balance, closing balance, on account values, etc with option to display specific fields as specified by user.	F
6	By Functions	Functions	Voucher Types	Displays list of voucher types from the Accounts Master with filters based on numbering methods, ledgers affecting stock and total vouchers with option to display specific fields as specified by user.	F
7	By Functions	Functions	Ledger Groups	Displays list of ledger groups from the Accounts Master with filters based on opening balance, closing balance, cash inflow, cash outflow, etc with option to display specific fields as specified by user.	F
8	By Functions	Functions	Group Config	Displays ledger configuration from the Accounts Master with filters based on cost centres, sub ledgers, bill-wise, revenue, etc. with option to display specific fields as specified by user.	F
9	By Functions	Functions	Expense Ledgers	Displays expense ledgers (direct & indirect) with related summary information with option to display specific fields as specified by user.	F
10	By Functions	Functions	Specific Expense Ledgers	Displays expense ledgers (direct & indirect) with related summary information with option to display specific fields as specified by user.	F
11	By Functions	Functions	Specific Ledgers	Displays OB/CB of specific Ledgers/groups as selected with option to display specific fields as specified by user.	F
12	By Functions	Functions	GST Related Ledgers	Displays all GST-related ledgers with parent and primary group with OB/CB with option to display specific fields as specified by user.	F
13	By Functions	Functions	Stock Summary	Displays item/ group-wise Stock Summary based on selected options.	F
14	By Functions	Functions	Item Configuration	Displays item-wise stock information from the Inventory Master.	F
15	By Functions	Functions	Inventory Balances	Displays group-wise Pricing Configuration & Inventory Balances from the Inventory Master.	F
16	By Functions	Functions	Group Summary	Displays group-wise information of inventory from the Inventory Master.	F
17	By Functions	Functions	Category Analysis	Displays category-wise Inventory Analysis from the Inventory Master.	F
18	By Functions	Functions	Stock Item Details	Displays item-wise list of inventory items from Inventory Master with HSN/GST details as applicable.	F

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19	By Functions	Functions	Stock Item List	Displays item-wise list of inventory items from Inventory Master.	F
20	By Functions	Functions	Stock Group Details	Displays item-wise list of inventory items as per Stock Groups from Inventory Master with HSN/GST details as applicable.	F
21	By Functions	Functions	Godowns	Displays item-wise list of inventory items from Inventory Master.	F
22	By Functions	Functions	Cost Centre	Displays list of godowns from the Inventory Master.	F
23	By Functions	Functions	Ledger Cost	Displays Ledger Cost Break-up summary from the Cost Centre Master.	F
24	By Functions	Functions	Category Summary	Displays the Cost Category Summary Breakup report from the Cost Centre Master.	F
25	By Functions	Functions	Category	Displays the Cost Category report from the Cost Centre Master.	F
26	By Functions	Functions	Salary	Displays salary details from the Payroll Master.	F
27	By Functions	Functions	List	Displays employee details from the Payroll Master.	F
28	By Functions	Functions	Prof. Tax	Displays professional tax details.	F
29	By Functions	Functions	IT Classification	Displays Income Tax Classifications list.	F
30	By Functions	Functions	TDS Rates	Displays TDS Rates list.	F
31	By Functions	Functions	Daybook Transactions	Displays Daybook transactions for all/ specific ledgers as per conditions and/ or month-wise.	F
32	By Functions	Functions	Bill-wise Transactions	Displays voucher transactions for all/ specific ledgers as per conditions and/ or month-wise. Enables extract from Tally to MS Excel all the transaction details for specified period with grand total, corresponding ledger names displayed in multiple columns.	F
33	By Functions	Functions	Ledger Vouchers	Displays Bill-wise transactions for all/ specific ledgers as per conditions and/ or month-wise.	F
34	By Functions	Functions	Cash And Bank Transactions	Displays Cash or Bank or Cash & Bank Book Transactions as selected, for active/selected period.	F
35	By Functions	Functions	Inventory Transactions	Displays inventory related transactions for all/ specific ledgers as per conditions and/ or month-wise.	F
36	By Functions	Functions	Cost Centre Transactions	Displays cost centre related transactions from the daybook.	F
37	By Functions	Functions	Payroll Transactions	Displays payroll transactions and master data including salary and employee details from Tally.	F
38	By Functions	Functions	Bank Group Summary	Displays Cash & Bank Summary report.	F
39	By Functions	Functions	Closing TB	Displays ledger-wise closing Trial Balance, with Parent, Primary Group, This Year Balance, Previous Year Balance, etc.	F
40	By Functions	Functions	Group Wise TB	Displays group-wise Trial Balance.	F
41	By Functions	Functions	Ledger Wise TB	Displays ledger-wise Trial Balance.	F
42	By Functions	Functions	Ledgers & Groups TB	Displays Trial Balance with a summary of balances of Ledgers with related Groups.	F

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43	By Functions	Functions	Ledgers with Groups TB	Displays Trial Balance with a summary of transactions as per Ledgers with related Groups with option to select OB, CB, Transactions, etc.	F
44	By Functions	Functions	Period-wise TB	Displays group/ ledger wise Trial Balance for the selected period with options for breakup for yearly, half-yearly, quarterly and monthly.	F
45	By Functions	Functions	Multiple Companies TB	Displays Trial balance for selected companies with ledgers, groups, ledgers & groups (Opening Balances, Transactions, Closing balances) with option to append or consolidate.	F
46	By Functions	Functions	Sales-Vouchers	Displays Sales vouchers in detailed or summary format.	F
47	By Functions	Functions	Sales-Extract	Displays extract of Sales vouchers in detailed or summary format.	F
48	By Functions	Functions	Sales-Columnar	Displays Sales Register in columnar format with the selected options.	F
49	By Functions	Functions	Purchase-Vouchers	Displays Purchase vouchers in detailed or summary format.	F
50	By Functions	Functions	Purchase-Extract	Displays extract of Purchase vouchers in detailed or summary format.	F
51	By Functions	Functions	Purchase-Columnar	Displays Purchase Register in columnar format with the selected options.	F
52	By Functions	Functions	Journal-Vouchers	Displays Journal vouchers in detailed or summary format.	F
53	By Functions	Functions	Journal-Extract	Displays extract of Journal vouchers in detailed or summary format.	F
54	By Functions	Functions	Ledger Scrutiny	Displays ledger scrutiny reports relating to accounts, outstanding receipts & payments, periodic payments, verification of balances and inter-bank transactions.	F
55	By Functions	Functions	Exceptions	Displays Negative Ledger, Negative Stock, Pending Advances, Highest/ Lowest value transactions, Fixed Asset Analysis and Transactions on Holiday reports.	F
56	By Functions	Functions	Summaries	Displays various types of summary reports in two tabs of Ledger and Monthly with option to display sparklines in monthly summaries.	F
57	By Functions	Functions	Ratios	Displays Ratio Analysis report for selected period(s) such as yearly, half-yearly, quarterly or monthly.	F
58	By Functions	Functions	Statistics - All	Displays voucher & account-wise Statistics such as count of vouchers per voucher type, count of groups, ledgers, etc.	F
59	By Functions	Functions	Statistics - User	Displays user-wise statistics of user types and count of entries made per user.	F
60	By Functions	Functions	Relative Size Factor	Displays relative size factor for each of the ledgers computed on transactions of selected period.	F
61	By Functions	Functions	Repeated Transactions	Displays repeated transactions (count) for each of the ledgers for selected period.	F