

List of T-CAAT BI Functions with Tool Tips/Brief Descriptions

No.	Panel	Menu	Sub Menu	Function	Tool Tips/Brief Descriptions	Type
1	Reports From Tally				Displays master info from Tally of company, accounting, inventory, cost centre, compliances & payroll and ready-made queries for specific master info.	P
2	Reports From Tally	Masters			Displays master info from Tally of company, accounting, inventory, cost centre, compliances & payroll and ready-made queries for specific master info.	M
3	Reports From Tally	Masters		General Info	Displays General & Statutory information such as: Company Info, Tally Features enabled, Security Features, System Info & License Info; Statutory, GST and other Compliance Info with option to display specific fields as specified by user.	F
4	Reports From Tally	Masters		Master Info	Displays master info from Tally for accounting, inventory, cost centre, compliances, payroll & GST with option to display specific fields as specified by user.	F
5	Reports From Tally	Masters		Queries	Displays data relating to opening / closing balances, credit limits, cost centre/ bill-wise, PAN and unused ledgers with option to display specific fields as specified by user.	F
6	Reports From Tally	Transactions			Extracts the Daybook, Cash Book, Bank Book, Bank Group Summary and Ledger Vouchers.	M
7	Reports From Tally	Transactions		Day Book	Displays Daybook transactions for all/ specific ledgers as per conditions with option to save as XML/Read XML of daybook and extract month-wise summary.	F
8	Reports From Tally	Transactions		Ledger Vouchers	Displays voucher transactions for all/ specific ledgers as per conditions and/ or month-wise. Enables extract from Tally to MS Excel all the transaction details for specified period with grand total, corresponding ledger names displayed in multiple columns.	F
9	Reports From Tally	Transactions		Cash and Bank	Displays Cash & Bank Book transactions for active/selected period.	F
10	Reports From Tally	TB			Extract various types of reports of Trial Balance based on ledgernames/groups with options of transactions including opening balances.	M
11	Reports From Tally	TB		Closing Ledger Balances	Displays ledger-wise closing Trial Balance, with Parent, Primary Group, This Year Balance, Previous Year Balance, etc.	F
12	Reports From Tally	TB		Group Wise	Displays group-wise Trial Balance.	F
13	Reports From Tally	TB		Ledger Wise	Displays ledger-wise Trial Balance.	F
14	Reports From Tally	TB		Ledgers With Groups	Displays Trial Balance (for Active Fin. Year or Custom Period), summary of transactions as per ledger with related groups with options to select OB, CB, Transactions, etc and option to save as XML and read saved XML TB file as Excel.	F
15	Reports From Tally	TB		Period Wise	Displays group/ ledger wise Trial Balance (for Active Fin. Year or Custom Period) with options for breakup for yearly, half-yearly, quarterly and monthly.	F
16	Reports From Tally	TB		Consolidate	Displays Trial balance (for Active Fin. Year or Custom Period) for selected companies with ledgers, groups, ledgers & groups (Opening Balances, Transactions, Closing balances) with option to append or consolidate.	F

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No.	Panel	Menu	Sub Menu	Function	Tool Tips/Brief Descriptions	Type
17	Reports From Tally	Registers			Displays information from Registers of Sales, Purchase and Journal.	M
18	Reports From Tally	Registers	Sales		Extract Sales reports based on vouchers, extract or columnar.	SM
19	Reports From Tally	Registers	Sales	Vouchers	Displays Sales vouchers in detailed or summary format.	F
20	Reports From Tally	Registers	Sales	Extract	Displays extract of Sales vouchers in detailed or summary format.	F
21	Reports From Tally	Registers	Sales	Columnar	Displays Sales Register in columnar format with the selected options.	F
22	Reports From Tally	Registers	Sales	Inventory	Displays inventory transactions and master data from Tally.	F
23	Reports From Tally	Registers	Purchase		Extract Purchase reports based on vouchers, extract or columnar.	SM
24	Reports From Tally	Registers	Purchase	Vouchers	Displays Purchase vouchers in detailed or summary format.	F
25	Reports From Tally	Registers	Purchase	Extract	Displays extract of Purchase vouchers in detailed or summary format.	F
26	Reports From Tally	Registers	Purchase	Columnar	Displays Purchase Register in columnar format with the selected options.	F
27	Reports From Tally	Registers	Purchase	Inventory	Displays inventory transactions and master data from Tally.	F
28	Reports From Tally	Registers	Journal		Extract Journal reports based on vouchers or extract of register.	SM
29	Reports From Tally	Registers	Journal	Vouchers	Displays Journal vouchers in detailed or summary format.	F
30	Reports From Tally	Registers	Journal	Extract	Displays extract of Journal vouchers in detailed or summary format.	F